



Editorial board policy of the journal of Korean academy of nursing administration

Effective on March 2008

Revised on November 2024

Revised on April 2026

1. Purpose

This policy defines the structure, roles, and operational procedures of the Editorial Board (hereinafter referred to as the “Board”) of the *Journal of Korean Academy of Nursing Administration*, in accordance with the bylaws of the Korean Academy of Nursing Administration.

2. Composition and Term

The Board shall consist of approximately 15 members appointed in accordance with established criteria and procedures. Members shall serve a term of two years and may be reappointed.

3. Chairperson

The Board shall be chaired by the Editor-in-Chief of the *Journal of Korean Academy of Nursing Administration*, who serves ex officio.

4. Roles and Responsibilities

The Board is responsible for overseeing the publication of the *Journal of Korean Academy of Nursing Administration* and related scholarly materials. Its roles include:

- Establishing and managing editorial policies and publication processes
- Reviewing submitted manuscripts and making decisions regarding acceptance or rejection
- Determining article processing charges
- Reviewing cases involving violations of publication ethics and referring such cases to the Executive Board
- Reviewing and making decisions on matters referred by the Executive Board
- Nominating peer reviewers, including providing justification for their selection
- Participating in editorial training programs at least once per year

5. Meetings and Decision-Making

A quorum shall consist of a majority of the Board members.

Decisions shall be made by a majority vote of members present.