

Article 1. Purpose

The Journal of Korean Academy of Nursing Administration (JKANA) is the official journal of the Korean Academy of Nursing Administration and is published five times a year (regular issues on March 31, June 30, September 30, and December 31, and a special issue on January 31). This policy governs the submission, review, publication, and research ethics of manuscripts submitted to the Journal.

Article 2. Eligibility for Submission

Members of the Korean Academy of Nursing Administration may submit manuscripts to the Journal. The first author and the corresponding author must be full members of the Academy. However, this requirement shall not apply to authors affiliated with institutions outside Korea.

Article 3. Types of Manuscripts

1. The following types of manuscripts may be submitted to the Journal:
 - 1) Research papers
 - 2) Reviews
 - 3) Other manuscripts approved by the Editorial Board
2. Manuscripts that do not comply with this policy shall not be accepted.

Article 4. Submission of Manuscripts

1. Manuscripts shall be submitted through the Journal's online submission system (<https://submit.jkana.or.kr/>).
2. The following documents shall be submitted together with the manuscript:
 - 1) Copyright Transfer and Conflict of Interest Disclosure Agreement
 - 2) Author Checklist
 - 3) Any other documents required by the Editorial Board

Article 5. Authorship and Author Information

1. Authors are those who have made substantial contributions to the conduct of the research and the preparation of the manuscript.
2. The first author and the corresponding author shall be clearly identified, and only one corresponding author shall be designated.

3. Co-first authorship and co-corresponding authorship are not permitted in principle. However, exceptions may be allowed with the approval of the Editorial Board.
4. The order of authors and the listing of affiliations shall follow the Instructions to authors.

Article 6. Prohibition of Duplicate Submission and Publication

1. A manuscript submitted to the Journal must not have been published, accepted for publication, or be under consideration for publication in any other domestic or international journal.
2. The same manuscript, or one with substantially similar content, must not be submitted to another journal.
3. If duplicate submission or duplicate publication is confirmed, appropriate measures, including cancellation of publication, may be taken.

Article 7. Research Ethics

Matters related to research ethics shall be governed by the Research and Publication Ethics Policy of the Korean Academy of Nursing Administration.

Article 8. Copyright

Copyright of articles published in the Journal shall be vested in the Korean Academy of Nursing Administration. Authors shall submit a Copyright Transfer Agreement.

Article 9. Publication Fees

1. Manuscript review fees and publication fees shall be determined in accordance with the policies of the Editorial Board.
2. Additional costs, such as excess page charges and color printing charges, may be borne by the author.

Article 10. Limitation on the Number of Articles by the Same Author in a Single Issue

Two or more articles by the same first author or corresponding author shall not be published in the same issue of the Journal. However, an exception may be made if the Editorial Board determines that publication in the same issue would be beneficial to readers, such as in the case of a large-scale project.

Article 11. Amendments to the Submission Regulations

Any amendments to this policy shall take effect upon deliberation by the Editorial Board.

Article 12. Manuscript Review

1. Each manuscript shall be reviewed by two reviewers.
2. Following peer review, the manuscript shall be reviewed by the Editorial Board. The Editorial Board may request further revision if the reviewers' comments have not been adequately addressed, if additional revision is considered necessary, or if the manuscript does not comply with this policy. If it is determined that expert review of the statistical analysis is necessary in light of the nature of the manuscript, the manuscript may be referred to a statistical consultant for review. Thereafter, the Editor-in-Chief shall make the final decision on whether the manuscript will be published.
3. Based on the review results, the author shall revise and supplement the manuscript accordingly and submit the revised manuscript, together with a record of revisions and responses, through the online submission system within two weeks. Revisions made in response to the reviewers' comments shall be described item by item, and the revised portions shall be clearly marked in the manuscript. If the revised manuscript is not submitted by the specified deadline, the submission may, upon deliberation by the Editorial Board, be deemed withdrawn by the author.
4. Publication fees (KRW 50,000 per page), review fees (KRW 40,000 per manuscript), and, where applicable, additional costs for special typesetting and reprints shall be borne by the author.
5. Detailed matters concerning manuscript review shall be governed by a separate peer review policy.

History:

- Originally Enacted Mar. 2006
- Revised Mar. 2007
- Revised Mar. 2008
- Revised Jul. 2009
- Revised Oct. 2009
- Revised Feb. 2011
- Revised Mar. 2012
- Revised Oct. 15, 2012
- Revised Dec. 1, 2013
- Revised Jan. 1, 2015
- Revised Jan. 1, 2017
- Revised Apr. 1, 2018
- Revised Dec. 14, 2018
- Revised Jan. 25, 2019
- Revised Nov. 22, 2019
- Revised Dec. 16, 2022
- Revised Mar. 10, 2023
- Revised Apr. 16, 2026

■ Submission of Manuscripts

- 1) Manuscripts may be submitted at any time through the online submission system (<https://submit.jkana.or.kr/>).
- 2) Submitted manuscripts will not be returned. As publication may take three months or longer, authors should take this into consideration when submitting their manuscripts.